

ADVISORY GROUP ON: IT Integration PROPOSAL#: AGIT #5

SUBJECT: E-mail DATE ADOPTED BY ADVISORY GROUP: November 5, 2009

COMMISSION ACTION: ADOPTED DATE: November 10, 2009 RECOMMENDATION #: 47

**RECOMMENDATION:** Continue the implementation of e-mail as a statewide shared enterprise service.

Summary Description/Nature of Change	Key/Implementation Responsibilities	Need	Action Needed	Benefit/Saving	Done/ Study
Continue implementation of e-mail as a statewide shared enterprise service.	Chief Information Officer, Commissioner, Cabinet, and Statewide elected officials.	Standardized messaging, calendaring and integration enterprise services, such as on-line leave approvals.	Executive action	Standard infrastructure for high-quality, unified communication, including e-mail communication to all state employees, meeting management, integration with office tools, training, and ERP.	22,385 complete. 5,700 at Department of Social Services (DSS) in process. When DSS is completed 28,000 of 39,000 employee mailboxes will be complete and 14 agencies will remain to be converted.