

**ADVISORY GROUP ON** Elimination of Duplicative and Non-Essential Services **PROPOSAL #:** AGDNES #10  
**SUBJECT:** Division of Administration - Leasing **DATE ADOPTED BY ADVISORY GROUP:** October 29, 2009  
**COMMISSION ACTION:** ADOPTED **DATE:** November 17, 2009 **RECOMMENDATION #:** 103

**RECOMMENDATION:** Develop plan to remove the state of Louisiana from the leasing of buildings and office space.

<b>Summary Description/Nature of Change</b>	<b>Key/Implementation Responsibilities</b>	<b>Need</b>	<b>Action Needed</b>	<b>Benefit/Saving</b>	<b>Done/ Study</b>
Develop plan to implement zero-base of all state leased buildings and offices. After zero-basing, exceptions should only be considered by DOA.	DOA/Facility Planning	Reduce and/or work to eliminate the cost of leasing office buildings and space.	Special consideration needed if leases are to be renewed.	Better use of building grounds and maintenance and consolidation of buildings used by varied agencies.	Facility to review millions of square feet leased by state.