

ADVISORY GROUP ON Civil Service and Employee Benefits

PROPOSAL #: AGCS # 39

SUBJECT: Employee training

DATE ADOPTED BY ADVISORY GROUP: November 23, 2009

COMMISSION ACTION: _____ **DATE:** _____

RECOMMENDATION: The Department of State Civil Service should coordinate with the Division of Administration to eliminate any duplication in training programs and to ensure there are no gaps in the training programs offered.

Summary Description/Nature of Change	Key/Implementation Responsibilities	Need	Action Needed	Benefit/Saving	Done/ Study
The Department of State Civil Service should coordinate with the Division of Administration to eliminate any duplication in training programs and to ensure there are no gaps in the training programs offered.	Department of State Civil Service; Division of Administration	To provide all training needed by state employees in an efficient, non-duplicative manner.	Coordination of efforts of the department and division	Efficiencies only	