

ADVISORY GROUP ON Civil Service and Employee Benefits

PROPOSAL #: AGCS # 32

SUBJECT: Elimination of unfilled positions in agencies

DATE ADOPTED BY ADVISORY GROUP: November 9, 2009

COMMISSION ACTION: _____ DATE: _____

RECOMMENDATION: Each statewide elected official should determine, as of October 2, 2009, the number of unfilled positions authorized for the agency in its Table of Organization, Appropriated Table of Organization Full Time Equivalents (T.O.FTEs) approved by legislative appropriation, eliminate 75% of those unfilled positions, and return the funds appropriated therefor to the state.

Summary Description/Nature of Change	Key/Implementation Responsibilities	Need	Action Needed	Benefit/Saving	Done/ Study
Each statewide elected official should determine the number of unfilled positions authorized for the agency in its Table of Organization approved by legislative appropriation, eliminate 75% of those unfilled positions, and return the funds appropriated therefor to the state.	Executive branch statewide elected officials	To unencumber funds that are not currently being used for the purpose designated by the legislature.	Budget adjustment by elected officials	up to 75% of the funds for salaries and benefits of the unfilled positions allocated to each affected department	